

# IOP Institute of Physics

## Scotland

**CALL FOR PROPOSALS for the Festival of Physics 25<sup>th</sup> – 27<sup>th</sup> October 2019**

**Deadline for submissions: 12pm Monday 8<sup>th</sup> July**

Please contact Siân Hickson, Public Engagement Manager for Scotland with any questions on [sian.hickson@iop.org](mailto:sian.hickson@iop.org)

Name:							
Institution/Company:							
Address:							
Title of content:							
Type of content:	Tabletop	Workshop	Talk	Show	Exhibition	Storytelling	Other
Target age range:							
Contact number:				Email:			

### Your Proposal

1. Please describe your content in 50-100 words:

*This is your opportunity to sell your idea. Please be as clear as possible – if successful, we will use this text to add to the event programme.*

---

2. What are the learning outcomes of your content?

*What are the takeaway messages of your piece – e.g., what do you wish your audience be able to understand, explain, discuss, recall or identify afterwards? Bullet points are fine.*

3. What stage of development is your content at: for example, developed and previously delivered, developed, in development, yet to be developed?

4. Please tell us about any previous experience delivering this or similar content:

*Use this section to detail your experience in delivering this event or other public engagement work you have undertaken. **Please include links to any web content or associated images.***

5. What is the maximum size of audience/participants that can attend one session of your content?:

*What is the largest audience you are able to deliver to in one go? For drop-ins, this might be 5-10 people or fewer; for shows, please state the maximum audience capacity.*

6. How long is one delivery session?

7. How many times a day are you able to deliver this content?

8. How many people are required to deliver the content?:

9. Please describe the set-up required to deliver your content, e.g. type and number of tables, stools, AV, lighting, sound equipment, power supply, water, dimensions of space and so on:

10. Please use this space to add any further information in support of your proposal:

11. Any relevant health and safety/COSHH information:

The IOP has some support available towards the costs of transport and consumables for content at the Festival. Please give an estimate of these costs, along with a breakdown of the total costs associated with your event.

Please save this proposal as YourName-FOP2019 and send to: [sian.hickson@iop.org](mailto:sian.hickson@iop.org)

***Please also attach an image (mimimum size 300dpi) that can be used to illustrate your content for the online and offline programme and any associated marketing. If one is not available at this time, please inform us in the email.***